

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** include a column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **LITTLE LEIGH PARISH COUNCIL**

County area (local councils and parish meetings only): **CHESHIRE WEST AND CHESTER**

### Financial year ending 31 March 2019

Prepared by (Name and Role): **An Brazier Clerk & RFO**

Date: **4/9/2019**

	£	£
<b>Balance per bank statements as at 31/3/19:</b>		
account 1	14,292.0	
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		14,292.0
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/19 ( <b>enter these as negative numbers</b> )		
item 1	(72.00)	
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		(72.00)
Add: any un-banked cash as at 31/3/19		
		-
<b>Net balances as at 31/3/19 (Box 8)</b>		<b><u>14,220.0</u></b>