

## LITTLE LEIGH PARISH COUNCIL

Little Leigh Parish Council Meeting  
To be held on Tuesday 23 April 2019 in Little Leigh Village Hall  
from 7pm

### Agenda

- 1) Open Forum/ Submissions from the public  
To receive submissions from the public
- 2) Attendance  
To receive apologies for absence
- 3) Declarations of Interest  
To receive councillors declarations of any personal pecuniary and or prejudicial interests
- 4) Minutes of Parish Council Meeting held on 28 February 2019  
To approve the minutes of the meeting held on 28 February 2019
- 5) Clerks report
  - To receive a report on matters dealt with at the 28 February 2019 meeting
- 6) Correspondence  
To deal with any correspondence
- 7) Finance
  - To approve income and expenditure
  - To approve bank reconciliations for 2018/19
  - To approve receipts and payments account for 2018/19
  - To review significant variations
  - To review the assets register
  - To review the risk assessment
  - To complete the annual return audit form for year ended 31 March 2019
  - To approve the budget for 2019/20
  - To appoint the internal auditor
  - To review the Clerks salary
- 8) Planning
- 9) Matters for next meeting
- 10) Date of next meeting 9 May 2019