

LITTLE LEIGH PARISH COUNCIL MEETING THURSDAY 22 APRIL 2021

- 1) Due to the COVID -19 pandemic the meeting was held in accordance with the Local Authority (Flexibility of Local Authority Meetings) (England) Regulations 2020.

Councillors Beecroft, Jones, King, Kirkland, McSweeney Tomlinson and Williamson were present. Apologies were received from Ward councillors Gibbon, Marshall and Wright.

- Declarations of interest- As all the parish councillors lived in the village they all had personal interests. In addition Cllr Jones was a trustee of the Little Leigh Community Trust and Councillors Jones, King and McSweeney were also trustees of the Village Hall Management Committee. Cllr Tomlinson was a Governor of Little Leigh school.

- 2) **Public submissions-** there were no public submissions.

- 3) **Minutes of March meeting**

Resolution 1:22.04.2021 The minutes of the meeting held on 11 March 2021 were approved. Proposed Cllr Kirkland seconded Cllr Beecroft voting unanimous.

- 4) **Clerks report**

- The virtual pet show titled All Creatures Great and Small had been well supported. Prizes had been allocated and the result had been announced on the Little Leigh community Facebook page. Thanks were proposed to Cllr Jones, G Hampton and L Pankhurst.
- Several families had enjoyed the Easter Egg Hunt and the Easter Tree with crafts at the village hall had been admired.
- As sunflower diary competition was planned
- Cheshire West and Chester council had provided Information on the tree planting scheme.
- United Utilities had visited on several occasions in response to Cllr King's complaint about flooding in Hole House Lane.
- The parish council website home page had been amended to show a photograph of the deceased Duke of Edinburgh.
- The Clerk had attended a webinar on planning and would circulate the notes.
- Work was needed on drafting an Emergency Plan for the parish. The Clerk had contacted the Joint emergency planning team for assistance.
- Additional litter pickers had been purchased.
- An additional litter bin had been requested for near the Leigh Arms.

- Books of condolence had been opened to mark the death of the Duke of Edinburgh

5) **Correspondence**

- Correspondence from CWAC, the Police, ChALC and NALC had been circulated.
- The Clerk was a COVID Community Champion and had circulated information received from CWAC.

6) **Finance**

Resolution 2 :22.04.2021 The following receipts and payments were proposed by Cllr Tomlinson seconded by Cllr McSweeney Voting unanimous

£8390	Income CWAC precept
£623.71	Zurich Municipal insurance
£175.32	ChALC membership fee
£10	Royal British legion lamp post poppies
£13.67	Clerk pet photo competition prizes
£12.29	Clerk pet photo competition judges gift
£57	Cllr Jones pet photo competition expenses & Easter egg competition

- The balance in the account as at 22 April was £24661.37
- *Resolution 3: 22.04.2021 Councillors completed the Annual Governance statement section 1 of the annual return for the year ended 31 March 2021 and the Chairman and the Clerk signed the relevant parts of the form
Proposed Cllr Beecroft seconded by Cllr McSweeney Voting Unanimous*
- *Resolution 4: 22.04.2021 Councillors reviewed and approved the assets register produced by the Clerk for 2020/21
Proposed Cllr Kirkland seconded Cllr Beecroft Voting unanimous*
- *Resolution 5: 22.04.2021 Councillors noted that the risk assessment produced by the Clerk for 2020/21 had been reviewed and approved on 11 March 2021.
Proposed Cllr Tomlinson seconded Cllr King Voting unanimous*
- *Resolution 6: 22.04.2021 Councillors approved the statement of receipts and payments for 2020/21 produced by the Clerk as presenting fairly the financial position of the Parish Council for the year ended 31 March 2021
Proposed Cllr Beecroft Seconded Cllr McSweeney Voting Unanimous*
- *Resolution 7: 22.04.2021 Councillors approved the bank reconciliation produced by the Clerk for 2020/21
Proposed Cllr Tomlinson seconded Cllr McSweeney Voting unanimous*
- *Resolution 8: 22.04.2021 Councillors reviewed and approved the significant variations between the years ended March 31 2020 and 2021
Proposed Cllr Beecroft seconded Cllr Kirkland Voting unanimous*
- *Resolution 9: 22.04.2021 Councillors approved the Accounting statements for 2020/21 and the Chairman and Clerk signed the form
Proposed Cllr Beecroft seconded Cllr McSweeney Voting unanimous*

- *Resolution 10 22.04.2021 Councillors approved the final budget for 2021/22 which the Clerk had prepared
Proposed Cllr Tomlinson seconded Cllr Beecroft Voting unanimous*
- *Resolution 11: 22.04.2021 Councillors decided to appoint Mr Swallow of Chris Swallow Ltd as the internal auditor.
Proposed Cllr King seconded Cllr Beecroft Voting unanimous*

10) **Planning**

- Willowgreen Farm barns conversion to accommodation- the second application had been withdrawn.
- Annexe to Glenroyd Hole House Lane- awaiting CWAC decision.
- The Old Vicarage Stoneheyes Lane- Extension the parish council had objected to the materials and flat roof of part of the extension. Awaiting CWAC decision.
- Menage for own use at Hall Lane-councillors had no objections. Awaiting CWAC decision.
- Bella Napoli/The Horns- The Planning Committee had held a productive virtual meeting with the potential purchasers.

11) **Matters for next meetings**

13 May Annual Parish Meeting and Annual General Meeting

- Dog show and Green Festival September
- Village cycle- June
- Village walk- July
- Village walk information-Clerk, 2 residents and Cllr Kirkland
- Cycle rack at village hall-Cllr Beecroft to contact village hall Chairman
- Potholes survey
- Parish recapturing the roads strategy Cllr Beecroft, Kirkland, King Williamson and the Clerk.
- Volunteers party
- Wildflower planting
- Regular repair workshop and swap shop.

12) **Date of next meeting**

13 May 2021

The meeting closed at 7.40pm