

## **LITTLE LEIGH PARISH COUNCIL MEETING HELD AT 7PM ON 28 APRIL 2022 IN THE VILLAGE HALL**

### **1) Attendance**

Councillors Ayre, Beecroft, Jones, King, Lawless, McSweeney and Tomlinson were present. Apologies were received from Ward councillors Gibbon, Marshall and Wright.

### **2) Declarations of interest**

- As all the parish councillors lived in or near the village they all had personal interests. In addition Cllr Jones was a trustee of the Little Leigh Community Trust and Councillor Jones was also a trustee of the Village Hall Management Committee. Cllr Tomlinson was a Governor of Little Leigh school. Cllr Tomlinson declared a personal interest in the agenda item on planning and took no part in the discussion.

### **3) Public submissions**

- There were no new public submissions

### **4) Minutes of March meeting**

*Resolution 1:28.04.22 The minutes of the meeting held on 10 March 2022 were approved. Proposed Cllr King seconded Cllr Beecroft voting unanimous.*

### **5) Clerk's report**

- A member of the public had requested a flag pole for the village hall. The Chairman had contacted the Chairman of the Village Hall Committee and had also written to the member of the public. Individual councillors had since received letters from the requester. Councillors agreed that they were not opposing the flagpole in principle but that there were many steps and procedures which would have to be followed to get the flagpole erected including obtaining permission from the Village Hall Management Committee, WI and neighbours. Bunting would be erected for the Jubilee. The Chairman would send an agreed letter to the requester.
- Cheshire West and Chester Highways had implemented the Ash House Lane, Cogshall Lane and Heath Lane reduced speed limits. Speed limit signs on Runcorn Road had not been cleaned or replaced.
- The Hollybush Pub Ltd company was now dealing directly with CWAC regarding the Asset of Community Value listing. The ACV on the pub itself had been triggered until August 2022. News was awaited on whether the Barn and Granary were included in the ACV listing. An encouraging level of financial pledges had been received and funds had been arranged to cover publicity such as leafletting.
- A Jubilee memorial cherry tree had been planted in the Shutley Lane play area on 12 March. A record of the event would be placed in the National Association of Civic Officers folder which would be presented to the Queen. The event had been publicised on Facebook.

### **6) Community Emergency Plan and Local Heritage lists.**

- The first draft of the Community Emergency Plan had been circulated. Cllr McSweeney was working on the information cascade part of the document and would circulate his draft.
- Cllr McSweeney had surveyed buildings that were candidates for local heritage listing on 21 March with the Built Environment Officer Conservation and Design. Two residents had offered to help with the research.

#### 7) **Jubilee 2 June 2022**

Plans were well advanced for a schedule of events and entertainment on 2 June including a Jubilee beacon lighting and craft workshops in the run up to the event. A further meeting was planned for 3 May. Fliers would be sent to households and the event would be publicised on the Facebook page. The Clerk had applied to Ward Councillors for a grant to part fund the event.

#### 9) **Correspondence**

- Correspondence from CWAC, the Police, ChALC, NALC and Neighbourhood Watch had been circulated.
- The Chairman had written to a senior officer at the Canal and River Trust regarding the appalling state of the towpath in Little Leigh. Members of the public were encouraged to contact the CRT.
- The WI had requested to erect a small plaque to commemorate the 100 years anniversary of Cheshire Federation WI in the village hall border. Councillors had no objections.
- Councillors noted the Northwich NOW festival which would be held on 30 April.
- A temporary one way system was in operation at Lydyett Lane Barnton while Soot Hill was closed.

#### 10) **Finance**

*Resolution 2 :28.04.22 The following receipts and payments were proposed by Cllr Beecroft seconded by Cllr Tomlinson Voting unanimous*

£8514	<i>Income CWAC precept</i>
£2300	CWAC speed limit reduction Ash House Lane
£50	Rustic Charm keyrings for Jubilee helpers
£175.32	ChALC membership fee
£8	Mid Cheshire footpath society membership fee
£312	Clerk working at home allowance 2022
£85.80	PQR Ltd payroll services
£853.85	Zurich Municipal Insurance
£50	Village Hall Management Committee rent

The balance in the account as at 14 April was £22,301.68

Councillors agreed the Clerk would be paid for 6 hours per week at the rate of £13.75 per hour. 5 hours of overtime was needed for finance work.

- *Resolution 3: 28.04.2022 Councillors completed the Annual Governance statement certificate of exemption ended 31 March 2022 and the Chairman and the Clerk signed the relevant parts of the form*  
*Proposed Cllr Beecroft seconded by Cllr McSweeney      Voting Unanimous*
  - *Resolution 4 28.04.2022 Councillors completed section 1 of the annual return for the year and the Chairman and Clerk signed the form.*  
*Proposed Cllr Beecroft seconded by Cllr McSweeney      Voting Unanimous*
- *Resolution 5: 28.04.2022 Councillors reviewed and approved the assets register produced by the Clerk for 2021/22*  
*Proposed Cllr King                      seconded Cllr Beecroft              Voting unanimous*
- *Resolution 6: 28.04.2022 Councillors noted that the risk assessment produced by the Clerk for 202/22 had been reviewed and approved on 10 March 2022.*  
*Proposed Cllr Tomlinson              seconded Cllr King              Voting unanimous*
- *Resolution 7: 28.04.2022 Councillors approved the statement of receipts and payments for 2021/22 produced by the Clerk as presenting fairly the financial position of the Parish Council for the year ended 31 March 2022*  
*Proposed Cllr Beecroft                      Seconded Cllr McSweeney      Voting Unanimous*
- *Resolution 8: 28.04.2022 Councillors approved the bank reconciliation produced by the Clerk for 2021/22*  
*Proposed Cllr Tomlinson                      seconded Cllr McSweeney      Voting unanimous*
- *Resolution 9: 28.04.2022 Councillors reviewed and approved the significant variations between the years ended March 31 2021 and 2022*  
*Proposed Cllr Beecroft      seconded      Cllr King                      Voting unanimous*
- *Resolution 10: 28.04.2022 Councillors approved the Accounting statements for 2021/22 and the Chairman and Clerk signed the form*  
*Proposed Cllr Beecroft                      seconded      Cllr McSweeney      Voting unanimous*

11) **Planning**

- Blue Grass cottage-approved
- The Horns Warrington Road-pending. Councillors noted that a mobile home had been placed on the site
- Ruscot Hole House Lane -pending
- Long Barn Willowgreen Lane-pending
- Land at Shutley Lane-pending
- Hydrogen pipeline-pending
- Winnington Tata estate-LLPC had objected on traffic and bridge grounds
- 9 Orchard Drive extension-pending

12) **Matters for next meeting**

- Potholes
- Trent and Mersey Canal towpath condition
- Cllr Ayer would report the untidy grass cutting

13) Date of next meeting 19 May 2022 AGM and APM

The meeting closed at 7.45pm.