

## LITTLE LEIGH PARISH COUNCIL

129th Annual Parish Meeting  
held in Little Leigh village hall on Thursday 19 May 2022 at 7pm

- 1) The incoming Chairman welcomed councillors to the meeting.
- 2) Councillors Ayre, King, Lawless, McSweeney and Tomlinson were present. Apologies were received from Cllrs Beecroft and Jones and Ward councillors Gibbon, Marshall and Wright.
- 3) Declarations of interest- As all the parish councillors lived in the village they all had personal interests. In addition Cllr Jones was a trustee of the Little Leigh Community Trust and Councillors Jones was also a trustee of the Village Hall Management Committee. Cllr Tomlinson was a Governor of Little Leigh school. Cllr Tomlinson declared a personal interest in the agenda item on planning and took no part in the discussions.
- 4) Election of Chairman and Vice Chairman  
  
Councillors elected Cllr McSweeney as Chairman proposed Cllr King seconded Cllr Tomlinson and Cllr Lawless as Vice Chairman, proposed Cllr McSweeney seconded Cllr King.  
Thanks were proposed to Cllr Beecroft who had served a 3 year term as Chairman including inaugurating the Active Travel group.
- 5) Little Leigh Parish Council Chairman's 2022 report-see attached.
- 6) Councillors adopted the new Cheshire West and Chester Members Code of Conduct.  
*Resolution 1:19.05. 2022 Proposed Cllr Lawless seconded Cllr Tomlinson*
- 7) Nominations for working groups
  - Planning sub committee- Cllrs lawless, McSweeney and King
  - Festivals and entertainment sub committee- Cllrs Jones and Tomlinson
  - Finance sub committee- Cllrs Beecroft, McSweeney and King
  - Village hall sub committee- Cllr Jones
  - Environment sub committee- Cllr Ayre, Beecroft and King
- 8) There were no submissions from Little Leigh groups and organisations.

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- 2) Public submissions
  - There were no public submissions
- 3) **Minutes of April meeting**  
*Resolution 2:19.05. 2022 The minutes of the meeting held on 28 April 2022 were approved. Proposed Cllr King seconded Cllr Mc Sweeney voting unanimous.*

#### **4) Clerk's report**

- The Chairman had written to the requester of the flagpole.
- A village show and dog show might be organised for September. A decision would be made at the July meeting following a review of the Jubilee celebrations.
- Councillors accepted the telephone cascade model which had been circulated by Cllr McSweeney for the Community Resilience Plan. CWAC officer Ruddock would be consulted about a tabletop exercise once the plan had been completed.
- Cllr McSweeney would consult two residents about the Local Heritage listing exercise.
- The Clerk had been told there was no problem with the dog bin at the Hilltop Farm footpath so she would report it again as the bottom had fallen out.

#### **5) Jubilee celebrations**

Workshops had been held to make decorations, bunting, bird boxes and planters. The timetable of events had been publicised on the village Facebook page. Work had commenced on fabricating the reusable beacon and arrangements for getting it into place. The childrens' entertainer would perform in a marquee. The WI would host an afternoon tea. Cllr Mc Sweeney would borrow a public address system for the beacon field. Evening entertainment and refreshments were planned.

#### **6) Potholes survey**

- Cllr McSweeney would email details to councillors. Cllr Ayre and Tomlinson would join the group. The survey should include potholes, pavement defects and blocked gullies. Councillors were encouraged to walk or cycle to complete the survey and to use the CWAC Reportit app. The survey should be completed by the July parish council meeting.
- Cllr Mc Sweeney would write to the MP regarding the reduction in funding for rural road repairs.

#### **7) Correspondence**

- Cllr Beecroft was awaiting a response from the Canal and River Trust regarding the poor state of the towpath. Several complaints had been received from members of the public.
- Correspondence from CWAC, the Police, ChALC and NALC had been circulated.
- The Clerk was a COVID Community Champion and had circulated information received from CWAC.
- Cllr Ayre would become the new litter picking Co- Ordinator.

#### **8) Finance**

- The end of year finance had passed the internal auditor and the certificate of exemption had been sent to the external auditor.

*Resolution 3 :19.05.2022 The following receipts and payments were proposed by Cllr Tomlinson seconded by Cllr King Voting unanimous*

£90	Chris Swallow Ltd internal audit
£420	Barclay and Mathieson Steel for Jubilee beacon
£50	Michael Critchlow replacement cheque for Jubilee keyrings
TBC	Defibrillator pads for Leigh Arms machine

The balance in the account as at 14 April was £22,301.68

*Resolution 4 19.05.2022 Councillors completed an amended bank signatories mandate. Proposed Cllr Tomlinson seconded Cllr King voting unanimous*

#### **10) Planning**

- Ruscot Hole House Lane-pending
- Long Barn Willow Green Lane -pending
- The Horns Warrington road-pending
- Land at Shutley Lane-pending
- Hydrogen pipeline-statutory consultation expected late 2022.
- Winnington Tata estate-pending
- 9 Orchard Drive extension-pending
- Beaumont Runcorn Road sunroom -pending

#### **11) Matters for next meeting**

- Pothole survey
- Possible village show and dog show

#### **12) Date of next meeting 14 July 2022**

The meeting closed at 7.45 pm