

LITTLE LEIGH PARISH COUNCIL

Little Leigh 130th Annual Parish Meeting
Held in Little Leigh village hall on Tuesday 23 May 2023 at 7pm

- 1) The Vice Chairman welcomed all attendees; councillors Ayre, Beecroft, Jones, King, Lawless, Littler and Ward Councillor Gibbon.
- 2) Apologies for Absence were received from Cllr McSweeney and from ward councillors Marshall and Wright.
- 3) All councillors had provided their signed declarations of acceptance of office forms and the Clerk had countersigned them as the Proper Officer
- 4) *Res 1 AGM 23.05.23*: Councillor Littler was proposed to be co opted by Cllr King seconded by Cllr Ayre Voting unanimous
- 5) Declarations of interest forms had been received for onward transmission to CWAC. As all parish councillors lived in or near the village they all had personal interests. In addition Cllr Jones was a trustee of the Little Leigh Community Trust and the Village Hall Management Committee.
- 6) *Res 2 AGM 23.05.23*: Cllr Lawless was proposed as the Chairman Proposed by Cllr King Seconded by Cllr Beecroft voting unanimous
- 7) *Res 3 AGM 23.05.23*: Cllr King was proposed as the Vice Chairman Proposed by Cllr Ayre seconded by Cllr Beecroft voting unanimous
- 8) *Res 4 AGM 23.05.23*: Councillors adopted the Standing Orders which the Clerk had amended Proposed Cllr Ayre seconded Cllr Beecroft voting unanimous
- 9) *Res 5 AGM 23.05.23*: Councillors adopted the Health and Safety policy Proposed Cllr King seconded Cllr Littler voting unanimous
- 10) *Res 6 AGM 23.05.23*: Councillors adopted the Financial Risk Assessment. The Clerk would do further work on combining the Financial Risk Assessment and the Risk Assessment matrix
- 11) *Res 7 AGM 23.05.23*: Councillors adopted the Filming and reporting of meetings policy proposed Cllr Jones seconded Cllr Ayre voting unanimous
- 12) *Res 8 AGM 23.05.23*: Councillors adopted the General Data Protection Regulation Subject Access policy proposed Cllr Beecroft seconded Cllr Littler voting unanimous
- 13) Councillors received the Little Leigh Parish Council Chairman's report- see attached. The new Chairman thanked Cllr McSweeney for his time as Chairman and work on the Finance and Planning subcommittees. Retired Councillors Beecroft and Tomlinson were also thanked.
- 14) *Res 9 AGM 23.05.23*: The following councillors were elected to working groups

- Planning sub committee Cllrs McSweeney and Lawless
- Festivals and entertainment sub committee Cllrs Jones and Littler
- Finance sub committee Cllr McSweeney, Lawless and King
- Village hall sub committee Cllr Jones
- Environment sub committee Cllrs Beecroft and King

15) There were no Public Submissions from Little Leigh groups and organisations

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- 1) Declarations of interest- As all parish councillors lived in or near the village they all had personal interests. In addition Cllr Jones was a trustee of the Little Leigh Community Trust and the Village Hall Management Committee.
- 2) Public submissions
 - A resident had requested that a mirror be placed at the junction with Shutley Lane and Ash House Lane but the location did not meet the Cheshire West and Chester Highways criteria.
- 3) Minutes of April meeting
Res 11 23.05.23: The minutes of the meeting held on 13 April 2023 were approved Proposed Cllr King seconded Cllr Ayre voting unanimous
- 4) Clerk's report
 - The Coronation events had been well attended and well received with 70 people enjoying the Saturday night concert.
 - A long- term village resident had unveiled the Coronation bench.
 - The Clerk had met with CWAC regarding the request for a litter bin outside the school but the CWAC officer had judged there to be insufficient litter to warrant the installation of a bin. The school would place an article in their newsletter about litter. The situation would be kept under review.
- 5) Autumn show and dog show-this was planned for 9 September but few councillors would be available on that date. Councillors agreed that the village show would have a green theme. The Walton Lea and Weaverham repair workshops would be invited to attend.
- 6) Potholes survey
 Councillors Ayre, Beecroft and Lawless had been allocated to highways areas and would report back at the July and September Parish Council meetings.
- 7) Trent and Mersey canal towpath condition- there had been little progress on repairing the surface since the installation of the picnic bench. A Canal and River Trust repair boat was in place.
- 8) Correspondence
 - *Res 12 23.05.23:* Councillors agreed to add the parish council name to the letter to CWAC drafted by Barnton Parish Council with the proviso it should mention linking Active travel routes.
- 9) Finance

- The external auditor had accepted the Certificate of Exemption from external audit
- *Res 13 23.05.23*: Councillors approved the following expenditure
Proposed Cllr Lawless seconded Cllr King voting unanimous
 - £250 Gus Glynn band Coronation event
 - £100 S Neary balance childrens' entertainer Coronation event

Res 14 23.05.23: Councillors agreed to amend bank account signatories

The balance in the account was £20,481.53

- 10) Planning
 - Parklands willow Green Lane-pending with CWAC
 - Hydrogen pipeline-pending with CWAC
 - Winnington Tata estate-pending with CWAC
 - Shutley Farm- approved by CWAC
 - Bluegrass Kennels- pending with CWAC
 - Willowgreen Farm -pending with CWAC
 - Church Farm- approved by CWAC
 - The Horns removal of planning condition 21 -pending with CWAC.
 - The Granary at the Hollybush pub- pending with CWAC
 - The Barn and Bungalow-pending with CWAC
 - Leigh Cottage-pending with CWAC
 - Crumleigh Heath Farm-pending with CWAC
 - Cllr Ayre had written to the MP regarding the Shutley Lane Agricultural Development.

- 11) Ward Councillor's report
 - Following the election CWAC was a Labour majority council.
 - Member's budgets were available for applications.
 - CWAC had a Participate Now website page.
 - Cllr Gibbon would provide ward councillor posters for the noticeboards.
 - CWAC would make a Stage 2 Levelling Up funding application for Winnington bridge.
 - A new Highways Maintenance contract was in place. In addition to potholes there were overgrown and dirty signs and a need for cleaning and hedge trimming.
 - Ward Councillors had requested details of purchase orders linked to milestones for the Soot Hill project so they could monitor progress.
 - A new Chief Executive and Finance Director were to be appointed.

- 11) Matters for next meeting
 - Potholes report
 - Village show and dog show

- 12) Date of next meeting 13 July 2023