

Meeting of Little Leigh Parish Council held on 23 April 2019 in Little Leigh Village Hall at 7pm

1) Attendance Councillors Jones, King, Kirkland, McSweeney and Tomlinson were present with apologies from councillors Beecroft and Williamson and CWAC Councillors Gibbon and Wright. The Chairman welcomed councillors to the meeting which he opened at 7pm.

2) Declarations of interest

As all the parish councillors lived in the village they all had personal interests. In addition Cllr Jones was a trustee of the Little Leigh Community Trust and Councillors Jones, King and McSweeney were trustees of the Village Hall Committee.

3) There were no public submissions

4) **Minutes of Meeting held on 28 February 2019**

Resolution 1 23.04.19 : Council approved the minutes of the meeting held on 28 February 2019 as being a true record of that meeting.

Proposed Cllr King Seconded Cllr McSweeney

Voting Unanimous

5). **Clerks report**

- Trent and Mersey canal issues with rubbish and aggressive dog-CWAC councillor Gibbon had chaired a meeting of interested parties to work towards an effective multiagency solution. The boater and her partner and dog had moved on and her rubbish had been removed from the towpath and Willowgreen Lane.
 - CWAC had indicated that the village hall did not meet the criteria for a litter bin or further green bin.
 - A group litter pick had been held on 23 March. The level of litter in the village was thought to be declining although the problem of rubbish being thrown from passing vehicles remained.
 - Four councillors had volunteered to report remaining potholes and pavement defects to Highways.
 - Several **village events** had been held including a film and a quiz evening, and a village walk was planned for 11 May to coincide with the May queen celebrations.
 - A **family race day** would be held on 29 June
- Arrangements were in hand for the village show on 14 September
 - Fibre to premises broadband was available in Hole House Lane and the speed was said to be excellent.

6) Correspondence

- Police and Police commissioner newsletters
- ChALC e bulletins

7) Finance

Resolution 2: 23/04/2019 The following income and payments were proposed by Cllr McSweeney and seconded by Cllr Jones voting unanimous:

Income	£9578 precept and council tax reduction scheme grant
£72	Cheshire Community Development Trust payroll services
£40	Information Commissioner registration
£15.02	Cllr Kirkland litter picking equipment
£7.99	Cllr Kirkland litter picking equipment
£8	Mid Cheshire footpaths society membership
£175.32	Cheshire Association of Local Councils membership fee
£20	Cheshire Community Action membership
£29.99	Clerk toaster for village hall
£50	Little Leigh WI marquee

Estimate of £100 for summer plants for planters

- The bank balance as at 29 March 2019 was £14291.69
- *Resolution 3: 23/04/19 Councillors completed the Annual Governance statement section 1 of the annual return for the year ended 31 March 2019 and the Chairman and the Clerk signed the relevant parts of the form
Proposed Cllr King Seconded Cllr Tomlinson Voting Unanimous*
- *Resolution 4: 23/04/2019 Councillors agreed to seek exemption from the external audit and completed part 2 of the Annual return
Proposed Cllr King seconded Cllr McSweeney Voting unanimous*
- *Resolution 5: 23/04/19 Councillors reviewed and approved the assets register produced by the Clerk for 2018/19
Proposed Cllr King seconded Cllr Kirkland Voting unanimous*
- *Resolution 6: 23/04/19 Councillors reviewed and approved the risk assessment produced by the Clerk for 2018/19
Proposed Cllr McSweeney seconded Cllr Tomlinson Voting unanimous*
- *Resolution 7 : 23/04/19 Councillors approved the statement of receipts and payments for 2018/19 produced by the Clerk as presenting fairly the financial position of the Parish Council for the year ended 31 March 2019
Proposed Cllr McSweeney Seconded Cllr King Voting Unanimous*
- *Resolution 8: 23/04/19 Councillors approved the bank reconciliation produced by the Clerk for 2018/19
Proposed Cllr Kirkland seconded Cllr King Voting unanimous*
- *Resolution 9: 23/04/19 Councillors reviewed and approved the significant variations between the years ended March 31 2018 and 2019
Proposed Cllr King seconded Cllr McSweeney Voting unanimous*
- *Resolution 10: 23/04/19 Councillors approved the Accounting statements for 2018/19 and the Chairman and Clerk signed the form
Proposed Cllr McSweeney seconded Cllr King Voting unanimous*
- *Resolution 11: 23/04/19 Councillors decided to appoint Mr Swallow of Chris Swallow Ltd as the internal auditor.
Proposed Cllr King seconded Cllr McSweeney Voting unanimous*

- *Resolution 12: 23/04/19 Councillors agreed to hold the clerks hours to 6 a week and to hold the salary scale point at an hourly rate of £12.39 per hour. The Clerk had been working additional hours to produce the end year financial papers so the council agreed to pay her an additional 2 hours for this work. Proposed Cllr McSweeney seconded Cllr Kirkland Voting unanimous with Cllr King abstaining*

Resolution 13: 23/04/19 Councillors approved the amended budget for 2019/20 which now included £1500 expenditure on Smithy Lane speed signs

8) **Planning**

Willowgreen Farm poultry sheds proposed change of use to residential accommodation- councillors had objected to the proposal

9) Councillors completed their declarations of interests and acceptance of office forms and were reminded to return their statements of election expenses to CWAC.

10) **Matters for next meeting**

Potholes and family race day June

11) Date of next meeting and AGM 9 May 2019 at 7pm.

Provisional future meeting dates which are subject to change:

11 July, 12 September, 14 November. The meeting closed at 7.45pm