

Explanation of variances – pro forma

Name of smaller authority: **LITTLE LEIGH PARISH COUNCIL**
 County area (local councils and): **CHE-6-S-RE WEST AND CHESTER**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	14,220	16,964				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	9,528	9,571	43	0.45%	NO		
3 Total Other Receipts	2,899	2,141	-858	28.61%	YES		CWAC ward grants 2020 £1100 ward grants 2021 £1700. VAT reclaim 2020 £1786 2021 £441 Variance mainly due to reduced VAT claim
4 Staff Costs	4,163	4,592	429	10.31%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	6,820	6,975	355	5.36%	NO		
7 Balances Carried Forward	15,964	16,109			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	15,964	16,109				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	28,508	31,300	2,792	9.79%	NO		
10 Total Borrowings			0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

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